



**DuPage Regional Office of Education (DROE) ,  
Collaborative for Academic, Social and Emotional Learning  
(CASEL), Affiliated Districts Partnership  
*Building a Regional Model to Inform a National Movement***



**Memorandum of Understanding**

**Purpose**

The purpose of the partnership between FENTON/100, the DuPage Regional Office of Education (DROE) and the Collaborative for Academic, Social and Emotional Learning (CASEL) is to identify and demonstrate successful strategies to support school districts in the implementation of high-quality social and emotional learning as an integral component of the school improvement process. We agree to work together to develop leadership and infrastructures to support, sustain and integrate SEL system-wide in DuPage County school districts so other regions in Illinois and across the nation can use this model to inform their work.

**Belief Statements**

- It is both possible and desirable to improve the current state of meeting the academic, social, and emotional learning needs of the region's students.
- A collaborative approach to working and learning together will effectively increase SEL sustainability.
- In order to sustain school improvement efforts, all stakeholders need to understand and actively support SEL implementation.
- In order for the partnership arrangement to be a true partnership, responsibilities, resources, and accountability must be shared.
- It is important for the partners to understand the goals of the districts and schools, and it is important for the districts and schools to understand the goals of the partners.

**Partnership Benefits/Outcomes:**

- Facilitate a collaborative partnership between the DuPage Regional Office of Education, the Collaborative for Social and Emotional Learning and DuPage County School Districts to provide access to high quality training and materials that support the implementation of social and emotional learning.
- Demonstrate social and emotional learning implementation as a school improvement strategy that supports closing achievement gaps.
- Use data to address DuPage County district/school needs for social and emotional learning implementation and sustainability.
- Create a replicable model for district-wide SEL implementation for regional and state service providers to build capacity and sustainability.

This memorandum of understanding is to ensure that the responsibilities and expectations of those involved in supporting and implementing SEL district-wide understand and agree upon the following:

**DuPage ROE / CASEL Responsibilities:**

- CASEL will provide 1-day training for districts new to the SEL implementation process on a computed cost recovery basis when determined in district SEL plan/timeline.
- CASEL will provide leadership and training to ROE and district leadership teams to develop and implement a professional development model.
- DROE and CASEL will coordinate efforts and provide customized SEL training for district/school leaders and trainers to build local capacity and sustainability.
- DROE and CASEL will consult with districts on data collection e.g. needs assessment and evaluation of the SEL implementation project.
- DROE will identify DuPage district/school partners through a site based interview process to identify specific district needs.
- DROE and CASEL will identify, assist and advocate for districts regarding funding and resources to support district/school SEL implementation plans.
- Partnership SEL coaches will provide technical assistance to districts and their schools in developing action plans that include SMART goals for implementing SEL as part of the school improvement process (SIPs), professional development for all staff on implementing and sustaining school wide SEL, developing SEL leaders, communicating with the community, allocation of resources, parent/community engagement and data collection.
- DROE and CASEL will provide SEL in-service presentations to staff and to the parent community to promote implementing SEL system-wide as determined district/school needs
- DROE will provide resources to guide implementing SEL in district and school improvement plans in order to provide a safe, supportive learning environment for all students.
- DROE and CASEL will support implementation and sustainability through a regional professional learning community model including activities such as network meetings and access to web-based sharing of resources.

**District Responsibilities:**

- Complete district site meeting for participation in Year 1 of the partnership project by September 2017.
- Following acceptance of participation in the partnership, district leaders will sign Memorandum of Understanding that outline responsibilities of partners based on identified needs by September 2017.
- Provide ongoing professional development for district/school leaders based on identified need (FY2017-18)
- Identify a district SEL leader responsible for building capacity to support sustainability of SEL district-wide.
- Build an SEL Leadership Team to facilitate the implementation of SEL guided by strategies and activities in their district/school improvement plan. (FY2017-18)
- District/School SEL leaders participate in SEL professional learning community activities offered by the DuPage Regional Office of Education and CASEL (FY2017-18)


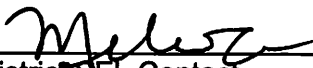
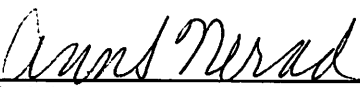
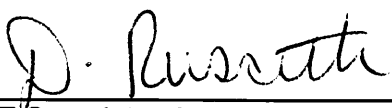
- Document and share district SEL Implementation plan and SEL implementation materials to provide insight to others.
- Participate in data collection requirements: Complete CASEL Rubric for District-wide SEL Implementation, partnership surveys and an SEL district-wide implementation action plan connected to the district improvement process. Any additional documentation (i.e. school environment surveys) that reflects the impact of the partnership and the SEL implementation process would be optional.

**Timeline:**

The partnership agreement is effective July 15, 2017 until June 30, 2018. This agreement may be terminated or altered at any time based upon mutual agreement of all parties.

**Signatures of Agreement:**

Indicate agreement to uphold responsibilities and expectations listed in this document.

	7/13/17
District Superintendent	Date
	7/13/17
District SEL Contact	Date
	7/24/17
CASEL Administrator	Date
	8-2-17
DROE Superintendent	Date

**Date: July 2017**